



Postal Registration No. N.E.-771/2006-2008

# THE GAZETTE OF MEGHALAYA

PUBLISHED BY AUTHORITY

No. 8 Shillong, Thursday, February 25, 2010 6th Phalguna, 1931 (S.E.)

*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

Advertisements and Notices by Government Offices and Public Service

### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year Month Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town Police Station District State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

## MEGHALAYA PUBLIC SERVICE COMMISSION SHILLONG

No.MPSC/ADVT-38/1/2009-2010/1

Dated Shillong, the 10<sup>th</sup> February, 2010

Applications from citizens of India are invited for the under mentioned posts. The posts carry usual allowances as admissible under Rules.

**AGE LIMIT:** As on 1<sup>st</sup> January, 2010. Upper age limit is relaxable by 5 years for Scheduled Tribes/Scheduled Castes candidates; Retrenched/Temporary Personnel of Temporary Department of the Government of Meghalaya will get age concession as notified in Government Resolution.

You must indicate your date of birth in the application form. The date of birth to be accepted by the Commission is that as entered in the Matriculation/Secondary School Leaving Certificate/ or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from a Register of Matriculation maintained by the University which extract must be Certified by proper authority of the University or in Higher Secondary/Board of School Education or equivalent Examination Certificate. **OTHER PROOF RELATING TO AGE LIKE HOROSCOPES, AFFIDAVITS, BIRTH EXTRACTS FROM THE MUNICIPAL CORPORATION, SCHOOL CERTIFICATES, SERVICE RECORDS AND THE LIKE WILL NOT BE ACCEPTED BY THE COMMISSION.**

**FEES:** Fees as indicated on AF-1 form may be paid through a Treasury Challan or Court Fee Stamps; Postal Order will be accepted only from applicants residing in interior places of Meghalaya where no Treasury Office exists. Fees paid through a Treasury challan should be deposited under the Head-"0051-Public Service Commission-I-Examination fees (A) Receipts of the Meghalaya Public Service Commission" and an original copy of Treasury Receipt is to be enclosed with the application form. If fees are proposed to be paid through Court fee stamps, the stamps must be pasted on the application form. If payment is through Postal Order, the same must be enclosed with the application.

### **APPLICATION FORM & FEES:**

Application Form (AF-I) will be supplied free of cost from the Office of the Meghalaya Public Service Commission Shillong & Tura.

### **SUBMISSION OF APPLICATION FORMS:**

All application must be complete in all respects and accompanied with proof of payment of application fees and one self addressed Stamped envelope. **Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned 'Division' at SL 16 of AF-I Form.**

2. Incomplete application will be summarily rejected and no further correspondence will be entertained.

3. Government servants and other employed candidates may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong/Tura in Form AFI with a separate request to their Heads/appointing authorities for "PERMISSION" when called for Examination/ or Interview
4. Application for all posts will be received up to the **15-3-2010** and no application will be entertained after the closing date.
5. Candidate must appear for Written Test/Interview at his/her own expenses.

### **SPECIAL INSTRUCTIONS:**

CANDIDATES ARE REQUESTED TO READ CAREFULLY THE INSTRUCTIONS CONTAINED IN THE ADVERTISEMENT BEFORE APPLYING ANY POST.

1. Candidates are requested to adhere to Sl. No.5 in the Application Form (AF 1)
2. Only eligible candidates need apply.
3. The number of posts indicated in this Advertisement is tentative and subject to change at the time of actual recruitment.
4. All documents/certificates are required to be submitted

### **RESERVATION OF VACANCIES.**

As per Government policy where the vacancies are 09 or less than 09, all posts are reserved in favour of specified communities.

**CANVASSING DIRECTLY OR INDIRECTLY WILL DISQUALIFY A CANDIDATE.**

1. **1(One) post of Foreman (Electrical) in Shillong Polytechnic, Shillong.**

Scale of pay: Rs. 5300-150-6200-EB-160-7480-170-9180/-p.m.

Age Limit: 18 to 27 years. No age limit for those candidates who are already in Meghalaya Government Service provided they enter service within the prescribed age limit.

Educational Qualification: The qualification for the post is a Diploma Holder in the respective branch of Engineering such as Electrical Engineering from a recognized Institute conducting Diploma Courses, Polytechnic. Preference will be given to candidate having practical experience in any Engineering/Technical Institute, workshop or Industry.

2. **1(One) post of Assistant Engineer (Mechanical) under PWD (R&B) Department (Admn) Branch, Shillong.**

Scale of Pay: Rs. 6350-225-7700-EB-240-9380-250-11,130/-pm

Age Limit: 21 to 30 years. Upper age limit is relaxable by 5 (five) years for ST/SC.

Educational Qualification: B.E. (Mechanical) or its equivalent Degree in the stream from a recognized University.

3. **1 (one) post of Junior Engineer (civil) under Fisheries Department Meghalaya, Shillong.**

Scale of pay: Rs. 5300-150-6200-EB-160-7480-170-9180/-p.m.

Age Limit: 18 to 27 years. Upper age limit is relaxable by 5 years for ST/SC candidates. No age limit for candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.

Educational Qualification: Three Years Diploma course in Civil Engineering or Overseer Grade II/Draftsman/Surveyor with 10 years continuous service or Trained Section Assistant with 10 years continuous service who have passed 12 month Section Assistant training from any recognized Institute and has completed 10 years continuous service having passed Matriculation or its equivalent examination. The candidate should know to write and speak either Khasi or Garo language.

4. **Some posts of Medical & Health Officer Grade-III under the Health & Family Welfare Department, Shillong.**

Scale of pay: Rs. 6350-225-7700-EB-240-9380-250-11,130/- P.M.

Age Limit: 23 to 29 years relaxable by 5 years in respect of ST/SC candidates.

Educational Qualification: The candidate must be a Degree Holder in MBBS duly recognized by the Medical Council of India.

Eligibility: Preference for selection may be given to the candidates who are **"Bonded candidates"** i.e. candidates who have been sponsored by the State of Meghalaya for MBBS course and who have executed a Bond to serve in Rural Areas for a minimum period of 5 (five) years.

5. **Assistant Teacher Arts (English) in Govt. Secondary Schools.**

Scale of pay: Rs. 5300-150-6200-EB-160-7480-170-9180/-P.M.

Age Limit: 18 to 27 years. For teachers teaching in Aided Institutions, upper age limit is fixed at 35 years. No age limit for candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.

Educational Qualification: Graduate in Arts with B.Ed. and Major in English from a recognized University.

6. **Meghalaya Public Service Commission will conduct a competitive examination for recruitment to the posts of Junior Divisional Accountant under the administrative control of the Director of Accounts and Treasuries, Meghalaya, Shillong. No. of vacancies approximately 66 in all the seven districts of the State.**

Scale of pay: Rs. 5300-150-6200-EB-160-7480-170-9180/-P.M.

Age limit: 18 to 27 years. The upper age limit is relaxed by 5 years in case of candidates belonging to Scheduled Tribes and by 8 years for those already in the State Govt. service.

Educational Qualification: Degree in Arts/Science/Commerce from a University recognized by the Govt. of Meghalaya.

7. **23 (twenty three) posts of Inspector of Excise (19 for males and 4 for females) under the Commissioner of Excise.**
- Scale of pay: Rs. 5300-150-6200-EB-160-7480-170-9180/-P.M.
- Age limit: 21 to 27 years with the usual relaxation for SC/ST candidates and further relaxable upto 35 years in the case of those who are already in Meghalaya Govt. service provided he/she entered Govt. service within the prescribed age limit.
- Educational Qualification: Graduate from any recognized University.
8. **42 (forty-two) posts of Junior Engineer (Civil) under Public Works (R & B) Department.**
- Scale of pay: Rs. 5300-150-6200-EB-160-7480-170-9180/-P.M.
- Age Limit 18 to 27 years. No age limit for candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit
- Educational Qualification: Candidates must have passed 3 years Diploma course in Civil Engineering from recognized Institution. Candidates who are appearing/have appeared in the final Diploma Examination this year are also eligible to apply, but their case will be considered only if they pass the examination on or before the date of interview and if intimated to Commission. Trained/Untrained S.A. with 12 years service and also overseers/Draughtsman and Surveyor with 10 years service can also apply.
9. **2 (two) posts of Vice Principals of Industrial Training Institutes (ITIs) under Labour Department.**
- Age Limit 18 to 27 years. No age limit for candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit
- Scale of pay: Rs. 6350-225-7700-EB-240-9380-250-11,130/-. For Degree/Diploma holders in Mech. Or Electrical Engineering/Technology with 8 years of experience.
- Rs. 5300-150-6200-EB-160-7480-170-9180/-P.M. for Diploma holders in Mech. Or Elect. Engineering/Technology with less than 8 years experience.



Age Limit 18 to 27 years. No age limit for candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit

Educational Qualification: Degree/Diploma in Mechanical or Electrical Engineering/Technology with 8 years experience.

Diploma holders in Mechanical or Electrical Engineering/Technology with less than 8 years experience.

10. **2(two) Posts of Dental Surgeon under Health & Family Welfare Department, Government of Meghalaya.**

Scale of pay: Rs. 6350-225-7700-EB-240-9380-250-11,130/- P.M.

Age Limit: 23 to 29 years relaxable by 5 years in respect of ST/SC. No age limit for candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit

Educational Qualification: The candidate must be a Degree Holder in BDS from any recognized Dental College in India and duly registered with Indian Dental Council..

Eligibility: Preference may be given to the candidates who are “**Bonded candidates**” i.e. candidates who have been sponsored by the State of Meghalaya for BDS course and who have executed a Bond to serve in Rural Areas for a minimum period of 5 (five) years.

11. **1 (one) post of Garo Translator in DIET under DERT**

Scale of pay: Rs. 6350-225-7700-EB-240-9380-250-11,130/- P.M.

Age limit: 30 years with usual relaxation of age in the case of Schedule Caste/Schedule Tribe candidates. There is no age limit for candidates who are already in Government service provided they entered service within the prescribed age limit.

Educational Qualification: M.A. in Garo with a minimum of 55% marks in the relevant subject with B.El.Ed/B.Ed and a good academic record.

Desirable: Teaching experience.



Preference: will be given to candidates who can read, write and speak either Khasi or Garo as the nature of work entails the knowledge of one

**12 1(one) post of Lecturer in Garo in DIET under DERT**

Scale of pay: Rs. 6350-225-7700-EB-240-9380-250-11,130/- P.M.

Age limit: 30 years with usual relaxation of age in the case of Schedule Caste/Schedule Tribe candidates. There is no age limit for candidates who are already in Government service provided they entered service within the prescribed age limit.

Educational Qualification: M.A. in Garo with a minimum of 55% marks in the relevant subject with B.El.Ed/B.Ed and a good academic record.

Desirable: Teaching experience.

**13 1 (one) post of Scientific Officer (Physical) in the Office of the Director, Meghalaya Forensic Science laboratory, Shillong.**

Scale of pay: Rs.6350-225-7700-EB-240-9380-250-11180/- p.m.

Age limit: 18 to 27 years. Upper age limit is relaxable by 5 years in respect of ST/SC candidates who are permanent resident of the State of Meghalaya.

Educational Qualification: M.Sc in Physics/Forensic Science with Physics as one of the subject  
(b) Preference: Research and analytical experience in any of the above subjects with publication in reputed national and international journals.

**14. 1(one) post of Senior Scientific Assistant (Physical) in the Office of the Director, Meghalaya Forensic Science laboratory, Shillong.**

Scale of pay: Rs.5500-160-6460-EB-175-7860-190-9760/-p.m.

Age limit: 18 to 27 years. Upper age limit is relaxable by 5 years in respect of ST/SC candidates who are permanent resident of the State of Meghalaya.

Educational Qualification: M.Sc. in Physics/Forensic Science with Physics as one of the subject or equivalent qualification in any of the subjects mentioned above.

**15                    1 (one) post of Senior Scientific Assistant (Documents) in the Office of the Director, Meghalaya Forensic Science Laboratory, Shillong.**

Scale of pay: Rs.5500-160-6460-EB-175-7860-190-9760/-p.m.

Age limit: 18 to 27 years. Upper age limit is relaxable by 5 years in respect of ST/SC candidates who are permanent resident of the State of Meghalaya.

Educational

Qualification: M.Sc in Physics/Chemistry/Mathematics/Forensic Science with Physics, Chemistry as one of the subject.

**16                    1(one) post of Scientific Assistant (Biology) in the Office of the Director, Meghalaya Forensic Science laboratory, Shillong.**

Scale of pay: Rs.4500-120-5220-EB-130-6260-140-7660/- p.m.

Age limit: 18 to 27 years. Upper age limit is relaxable by 5 years in respect of ST/SC candidates who are permanent resident of the State of Meghalaya.

Educational

Qualification: B.Sc. in Botany/Zoology/Forensic Science with Botany or Zoology as one of the subject.

**17.                    1(one) post of Assistant Teacher for teaching General Science in Jhawai Public School.**

Scale of pay: Rs. 5750-175-6800-EB-190-8320-200-10120/- p.m. for Post Graduate degree holder and Rs. 5500-160-6460-EB-175-7860-190-9760/- p.m for Graduate degree holder.

Age Limit: 18 to 27 years upper age limit is relaxable by 5 years in respect of candidates belonging to SC/ST. There is no age limit for candidates who are already in Govt. service provided that they entered service within the prescribed age limit. For candidates serving in Aided Schools and ICSE Schools age should not exceed 35 years.

Educational

Qualification: Candidates must be Graduate in Science from any recognized University in India with honours in any science subject and having B.T.B.Ed.

Secretary  
Meghalaya Public Service Commission  
Shillong.

Shillong, the 12<sup>th</sup> February, 2010.

**TENDER NOTICE**

**No.S-56/A/Pt-V/SCRB/2010/9.** - Sealed tender affixing non-refundable court fee stamp of Rs.200 (Rupees two hundred) only are invited from bonafide, established, reputed manufacturers and registered reputed intending firms and supplier (s) for entering into rate contract for supply of Computer Consumable items and peripherals for the financial year 2010-2011 as per specification in Annexure "A", and terms and conditions laid down in the Tender Notice.

**Terms and Condition:**

1. Items offered must be reputed companies/manufactures and should meet with all the specifications as those given in annexure "A" and will be received upto 12:00 hours on 08.03.2010 by hand or by post. These will be opened on the same day at 15:00 hours. Tenderers or their authorized representatives are invited at the time of opening of the tender.
2. Tender must be accompanied by:
  - a) Attested pass port size photo of the tenderer
  - b) Valid current Sales Tax Clearance certificate from the Superintendent of Taxes.
  - c) Attested copy of Valid Trading Licence in terms of KHADC, JHADC & GHADC (for non-tribal) Regulation Act 1954 by tenderers who are required to obtain such License.
  - d) V.A.T Clearance Certificate.
  - e) Professional tax Certificate.
3. The following information must be mentioned on the body of the envelop containing the quotations, failing which the sealed envelop of the quoting firm will not be opened.

The Format should be as:-

- "(a) Sale Tax clearance certificate - is enclosed"  
"(b) Earnest money - is enclosed"  
"(c) Court Fee stamp - is enclosed"  
"(d) Trading License from KHADC, JHADC & GHADC (for non-tribal)"  
"(e) SC/ST Certificate."  
"(f) Passport size photograph is enclosed."

Failure to enclose any one of those above documents or any invalid documents will result in automatic rejection of the quotation.

4. Rates quoted :
  - a) Should be inclusive of all charges, like custom duty, packing, insurance, taxes and other incidental charge. Only local taxes should be shown separately if applicable
  - b) Should be inclusive of the cost of all accessories up to March, 2011.
  - c) Should be valid for one calendar year from the date of acceptance of tender. Should be quoted separately for each item.
  - d) Should be quoted **FOR** destination Shillong door delivery Additional Director General of Police, (CID), Meghalaya, Shillong.

- f) Should be written clearly in figure and in words. Any alteration or over writing must be fully signed by the tenderers.
  - g) Once the rates offered in the quotation are accepted, no enhancement will be entertained at any circumstances and tenderers will be liable to supply the items at the rate accepted by the Addl. Director General of Police, (CID) Meghalaya, Shillong. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Govt of Meghalaya.
5. Tender/Quotation should be addressed to the undersigned by designation and not by name. Sealed envelopes containing the quotations must be super-scribed as "Tender for Supply of Computer Consumable item and peripherals for the financial year 2010-2011" and must be sent by registered post or hand delivery.
6. The successful tenderers will be:-
- a) Intimated by letter of Acceptance of Addl. Director General of Police, CID, Meghalaya, Shillong. Till then, no bidder has, any right to assume that his/ her quotation has been accepted. There shall be no claim for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
  - b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to fulfillment of the terms and conditions of the contract, which successful tenderer (s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer (s) will not be released till the security deposit is furnished. Earnest money of the successful tenderer(s) will be forfeited to the Govt. in case of failure to furnish security money in full.
- 7.. Rates of Security Deposit:-
- A) For contract upto Rs.20,000/- ----- 2% from local and 3% from non-local
  - B) For contract upto Rs.50,000/- ----- 3% from local and 4% from non-local
  - C) For contract upto Rs.1,00,000/- ----- 4% from local & 5% from non-local.
  - D) For contract over Rs.1,00,000/- ----- 5% for all categories.
- The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favor of the undersigned.
8. The Addl. Director General of Police, CID, Meghalaya Shillong may rescind forthwith the contract in writing if.
- a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
  - b) Tenderer or his agent/Servant are found guilty of fraud of this contract or any other contract.
  - c) Declines, neglect or delays to comply with demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Govt. may deem necessary in obtaining the supplies.

9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any or all of the following action at the discretion of the Addl. Director General of Police, CID, Meghalaya, Shillong on behalf of the Government of Meghalaya.
    - (i) Forfeiture of security deposit in whole or part.
    - (ii) Making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
    - (iii) Cancellation of the contract without any prior notice to the contractor
  10. If the successful Tenderers willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Addl. Director General of Police, CID, Meghalaya Shillong may impose a ban upon such Tenderer(s) for future business within the Department.
  11. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalizations of order depending on the availability of fund actual requirements.
  12. Once the rate is approved, no change of brand name or specification will be entertained even on the plea of non-availability offer of the same quality or alternative offer of the same quality.
  13. The store supplied must be of the same specification, brand and quality as the tender, if not the undersigned have the right to reject and the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection.
  14. Delivery must be completed within 10 (ten) days from the date of receipt of the supply orders. No extension of delivery period will be entertained.
  15. Risk of transportation will be borne by the Tenderer themselves
  16. The Purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
- N.B: Details can be obtained from the office of the undersigned on any of the working days between 10:00 AM to 4:30 PM.

**A. K. MATHUR,**  
Additional Director General of Police, CID,  
Meghalaya, Shillong.

**ANNEXURE-B****TENDER NOTICE**

Sealed tender for supply of Computer Consumable items and other equipments for the year 2010-2011 are invited for CID/SCRB Hqrs, Meghalaya, Shillong and will be received by the Additional Director General of Police (CID) Meghalaya, Shillong upto 12:30 PM on 08.03.2010. and will be opened on the same day at 3:30 PM by a Board of Officers. For details of information please contact this office during office hours or can be download from <http://www.megpolice.gov.in>

Superintendent of Police, SCRB,  
Meghalaya, Shillong.

## ANNEXURE – ‘A’

## List of Computer consumable items and other requirements

1. Computer Paper in (1000 sheets :-
  - a. 10x12x1 part
  - b. 10x12x2 part
  - c. 10x12x3 part
  - d. 15x12x1 part
  - e. 15x12x2 part
  - f. 15x12x3 part
2. 1.44MB Floppy Disk
3. Paper cutter
  - a. Big size
  - b. Medium size
4. Printer Ribbon high Density /Inkjet Cartridge:-
  - a. Epson LQ 1050+DX(24 pin)
  - b. TVS MSP 355 Classic
  - c. Wipro HQ 1040+
  - d. Wipro HQ 1070+
  - e. Wipro LQDSI5325
  - f. FX105/MSP245
  - g. FX105/MSP245 LIPI
  - h. GS 100/415/HQ 1030+
  - i. KXP 1624 FULLMARK
  - j. KXP 1694/170
5. Top class ribbon refills :-
  - a. 8 mm X 1.8 Mtrs(KXP 1150)
  - b. 12.7 mm X 10 Mtrs (LX 800)
  - c. 12.7 mm X 15 Mtrs (FX 105)
6. CD's (packet of 10 Nos ) :-
  - a. (i) CD-R 52x Soft cover  
(ii) CD-R 52x Hard cover
  - b. (i) CD-RW 10x Soft cover  
(ii) CD-RW 10x Hard cover
  - c. (i) DVD-R 16x (4 GB) soft cover  
(ii) DVD-R 16x (4GB) hard cover
  - d. (i) DVD-RW 16x (4GB) soft cover  
(ii) DVD-RW 16x (4GB) hard cover
7. Print Cartridges :-
  - a. Toner for Xerox Work Centre (XD 100 Series)
  - b. Toner for Xerox Work Centre Pro 320 /412



- c. Print Cartridge C7115A/C3906F/C3900A/ C 4127X /C4092A/C09A./ C4129X/715A / 92274A/ 92298X/ C 3903F/Q2612A/ Q2610A./ C9720A (Black)/C9721A(CYAN)/C9722A (Yellow)/ C9723A(Magenta)for HP Laser Jet 3300/4600DN /3330/ 1200.
  - d. HP Black Print Cartridge C8727A/852/51645A for HP Desk Jet 3550/3420/3325/3535/3250/930C/3121/21
  - e. HP Tri Colour Print Cartridge C8728A/855/6578D for HP Desk Jet3550/3420/3345/3535/3250/930C/3121/22
8. Mouse :-
- a. USB Optical Mouse wired
  - b. USB Optical Mouse wireless
  - c. Scroll Mouse PS2
9. Key Board :-
- a. Key Board PS2 107 keys
  - b. Key Board USB 107 Keys Wired and Wireless
10. UPS :-
- a. UPS 500 VA
  - b. UPS 1KVA
11. UPS Batteries :-
- a. 500 VA
  - b. 1 KVA
12. Printer :-
- a. Wipro HQ 1070+
  - b. Wipro LQ 1050+DX
  - c. TVS MSP 355
  - d. TVS MSP 345 XL
  - e. TVS MSP 245 XL
  - f. LQ5400
  - g. DS15235
  - h. Epson LQ 1150
13. Print Head :-
- a. NEC P 6300i
  - b. Wipro HQ 1040+
  - c. Wipro LQ 1050+DX Gold/LQ 1050+DX/LQ 1050+
  - d. TVS MSP 355 Classic
  - e. Wipro EX1050/FX1170
  - f. Wipro LX 240/LX540
  - g. Wipro EX100SX/EX300
  - h. Wipro EX200DX
  - i. Epson LQ 1150
  - j. Epson LQ 1050
  - k. Wipro LX 800/EX200SX

- l. Wipro LQEX 20506+/EX330+
- m. Epson LX 300
- n. Epson LQ 300
- o. TVSE MSP 45/145
- p. TVSE MSP 55/155
- q. TVSE MSP 245
- r. TVSEMSP245+255
- s. TVSEQX SERIEX MSP 345
- t. TVSE NOVO 130
- u. TVSE MSP 355

14. Head Cleaner :-

1.44MB Floppy Drive Head/Lens Cleaner

15. USB Connector Cable for pen drive :

- (a) USB connector Male / Female
- (b) USB Box connector for pen drive

16. Monitor Filter Screen :-

- (a) Anti Glare Screen 15”
- (b) - do - 17 “

17. CD/DVD Wallet

- (a) 25 CD's
- (b) 40 CD's
- (c) 48 CD's
- (d) 50 CD's
- (e) 80 CD's
- (f) 100 CD's
- (g) CD Bag round shaped
- (h) CD pouch
- (i) CD outer
- (j) CD cover

18. 1.44 MB Floppy container :

- (a) To house 10 nos.
- (b) To house 20 nos.
- (c) To house 50 nos.

19. Disk cover :-

- (a) Transparent
- (b) Non Transparent
- (c) Plastic

20. Computer Devices

- (a) Internal/External 56 kbps Modem

- (b) Fire Wire Card
- (c) PCI USB Card
- (d) Card Reader
- (e) Web Cam

21. Multimedia speakers

- (a) 2.1 System
- (b) 4.1. System
- (c) 7.1 System
- (d) 240 Creative SBS
- (e) Desktop Speaker

22. Head Phones

- (a) Head phone with mic
- (b) Head phone
- (c) Wireless phone

23. Cable :

- (a) Printer cable parallel
- (b) Printer cable USB
- (c) USB to serial cable
- (d) USB to parallel cable
- (e) USB to USB data cable
- (f) USB to IRDA port SBV
- (g) USB Cable for HP Desk Jet Printer Laser Jet Printer

24. HP C5718A DDS-4 Data Cartridge (40 GB)

25. HP C5707A DDS-2 Data Cartridge

26. HP C5709A DDS cleaning Cartridge

27. Internal PATA/SATA Hard Disk 80/120/320 GB

28. 512 MB /1 GB/2 GB/4 GB USB Pen Drive /Flash Drive.

29. Blue Tooth Dongle

30. CMG Verified ETL CAT 5e UTP Cable (in 100 mts)

31. RJ-45 Connectors

32. RJ-45 Coupler

33. RJ-45 inline coupler

34. RJ-46 Wall Mount Socket

35. HUB 8 Port 10/100 Mbps

36. Network Switch 8/16/24 Ports 10/100 Mbps managed/unmanaged

37. CD-Writer (Combo Drive 52x Read & Write) IDE/SATA

38. DVD writer 16x DVD Read and Write & 52x CD Read and Write IDE/SATA

39. DVD Rom 16x IDE/SATA

40. CD Rom Drive 52x IDE/SATA

41. PCI Ethernet Card 100/10 Mbps

42. USB Ethernet Card 100/10 Mbps

43. USB Wireless Adapter

44. Norton Anti Virus Subscription Renewal card
45. Norton/Kaspersky Anti Virus Software
46. Norton Internet Security Subscription Renewal Card
47. PCTV Rave Tuner Card
48. 512 MB/1GB/2GB/ DDR2 RAM PC2-6400 800 MHz
49. Mouse Pad
50. Computer Power Cord Male/Female
51. SATA cable red/orange
52. Lunia Spike Suppressor

**NB : Brand of items/ equipments to be mentioned clearly**

Shillong, the 9th February, 2010.

**EXTENSION NOTICE**

**No.MPRO/PLN/06(MPFS-GEN)P-VIII/2009-2010/71.**—Reference to this office Tender No. MPRO/PLN/06(MPFS-GEN) P -VIII/2009-10/68, dated 28th January, 2010, the last date for submission of Tender is hereby extended till 1st March, 2010 upto 13.00 hrs. Tender will be opened, at 15.00 hrs. on the same day in the presence of the tenderers or their representatives.

Director, MPRO,  
Meghalaya, Shillong.

Shillong, the 9th February, 2010.

**No.MCL.2/89/Vol-VI/74.**— In exercise of the powers conferred on me under section 68 of the Meghalaya Cooperative Societies Act (Assam Act-I of 1950 as adapted by Meghalaya), the Liquidation Proceedings of the dissolved **Nongrah Poultry & Piggery Cooperative Society Ltd.**, is hereby closed.

**F. R. KHARKONGOR,**  
Registrar of Co-operative Societies,  
Meghalaya, Shillong.

Shillong, the 9th February, 2010.

**No.MCL.2/89/Vol-VI/75.**— In exercise of the powers conferred on me under section 68 of the Meghalaya Cooperative Societies Act (Assam Act-I of 1950 as adapted by Meghalaya), the Liquidation Proceedings of the dissolved **Growers Marketing Cooperative Society Ltd.**, is hereby closed.

**F. R. KHARKONGOR,**  
Registrar of Co-operative Societies,  
Meghalaya, Shillong.

Shillong, the 11th February, 2010.

**NOTICE INVITING EXPRESSION OF INTEREST FOR EVALUATION STUDIES OF  
GOVERNMENT PROGRAMMES**

**No.PIE.22/2007/128.**— The Directorate of Programme Implementation and Evaluation, Government of Meghalaya invites sealed Expression of Interest (EOI) duly affixing Court Fee Stamps of Rs.50.00 (Rupees fifty) only Non-refundable from Academics Institutions /Universities/Government or Semi-Government or Private Organisations of repute for undertaking Evaluation Studies on each of the following Schemes/Programme in the State of Meghalaya:

<b><u>Sl. No.</u></b>	<b><u>Name of Scheme for Evaluation Study</u></b>	<b><u>Estimated Amount on Study</u></b>
1.	National Rural Health Mission (NRHM)	Rs. 6.00 Lakh
2.	Integrated Child Development Scheme (ICDS)	Rs. 6.00 ,,
3.	Sarva Shiksha Abhiyan (SSA)	Rs. 6.00 ,,
4.	Rajiv Gandhi Grameen Vidyutikaran Yojana (RGGVY)	Rs. 6.00 ,,

The Expression of Interest (EOI) will be received by the undersigned upto 2:00 P.M. on 15th March, 2010 and will be opened on the same date and time in the presence of the Bidders or their authorized representatives if they so desired.

**Terms and Conditions**

1. Bidders should submit a detailed statement of atleast 5(five) Evaluation Studies undertaken by them during the last 5(five) years. Names, Full addresses, Fax No. of the customers and Name (s) of contract person(s) along with both hard copies and soft copies of the work done should also be submitted.
2. Details of proofs of technical capability, qualifications, skills and experience of the bidders and their teams of assistants should be furnished.
3. Expression of Interest or Technical bid and Financial Offer should be submitted in separate envelopes for each Study.
4. The undersigned does not bind himself to assign any reasons for accepting or rejecting any tender. The envelope containing the Quotation should be superscribed "EXPRESSION OF INTEREST (EOI) FOR UNDERTAKING EVALUATION STUDY ON \_\_\_\_\_ (Name of the Study to be specified)".

**TERMS OF REFERENCE**

**1. INTRODUCTION :**

Evaluation plays a vital role in providing feedback information to the policy makers and planners in the State on the actual performance and impact of the different developmental Schemes/Programmes/Projects being implemented by various departments throughout the State. Keeping in view its importance and to enable the Government to know the extent of success and failure of the schemes vis-a-vis stated objectives and also to help in formulation of better development plans in future, the Government has decided that the reach and efficacy of the Programme and Evaluation Department be increased by involving independent,

external agencies of repute in the evaluation and monitoring process. Their services would be paid for by the Programme Implementation & Evaluation Department who would lay down norms for them, provide handholding support and work with them towards achieving the desired objectives. The Department would thereafter monitor and track follow up action as well as liaise with the departments/line agencies concerned.

## **2. EVALUATION STUDY TO BE OUTSOURCED**

1. National Rural Health Mission (NRHM)
2. Integrated Child Development Scheme (ICDS)
3. Sarva Shiksha Abhiyan (SSA)
4. Rajiv Gandhi Grameen Vidyutikaran Yojana (RGGVY)

## **3. DESIGNING OF EVALUATION STUDY :**

The Evaluation Study should be designed to assess the performance, processes of implementation, effectiveness of the delivery systems at different **stages/levels of implementation and the impacts of programme/Scheme**. The study is to be diagnostic in nature and aim at identifying the factors contributing to successes and/or failures of the programme and thus help in deriving lessons for improving the performance of existing scheme(s) through mid-course corrections and better designs for future programmes. Thus, designing of schedules-cum-questionnaires are to be carried out in consultation with the State Programme Implementation and Evaluation Organisation.

## **4. PROCEDURES OF EVALUATION :**

- > Evaluation should be carried out in a professional, realistic, diplomatic and ethical manner and supported by specific data.
- > The Report should pin point the success and failure of the Schemes and also the recommendations how to redress the problems/drawbacks.

## **5. REFERENCE PERIOD :**

The Study should cover a period of the last 5 years, i.e. from 2005-06 to 2009-10

## **6. COVERAGE**

- > Evaluation Study should cover all the 7(seven) Districts of the State
- > 3 (three) Blocks from each District,
- > 5% out of total number of villages from each Block and
- > The total number of beneficiaries proposed to be covered for each Scheme should be specified in the Technical Bid.

## **7. TIME LIMIT :**

The entire Evaluation process including submission of reports should be completed within 6 months from the date of award of the work. In no case extension of time will be granted except for circumstances beyond the control of the bidders, for which extension, at the discretion of the Government will be granted without any financial repercussions. However, such disruptive circumstances should be brought to the notice of the Government for its intervention.



#### 8. **EVALUATION REPORT ::**

The Evaluation report should contain an Executive Summary which will provide a bird's eye view of the substantive elements of the report. The Evaluation Report is expected in two stages, viz (i) Draft Report and (ii) Final-Report. **The draft report should be presented before the State Evaluation Committee for approval and circulated to all concerned for clarifications, if any, on the major finding, after which 25 (twenty five) hard copies of the final report should be submitted to the Government along with one soft copy preferably on compact disc.**

#### 9. **TERMS OF PAYMENT :**

**(i) Taxes and Duties :** The applicable rate of taxes and duties shall be clearly mentioned in the Financial Bid. In case nothing is mentioned or it is mentioned taxes as applicable then it shall be presumed that the rates quoted are inclusive of all taxes and duties.

**(ii) Tax deduction at source :** The Department shall be entitled to make all deduction towards taxes from the payments to be made to the Bidders as may be mandatory as per rules, However, the Bidder shall be given a statement in respect of such deductions.

**(iii) Payment of Fees :** The payment to the bidder will be made as under :

- (a) The fees quoted by the bidders shall be inclusive of all expenses and no request for escalation or revision would be entertained under any circumstances.
- (b) 50% payment would be made on acceptance by the bidders of their selection to undertake the specified studies and after signing of the **Agreement** and the balance 50% will be made on receipt of the approved final report.

#### 10. **SIGNING OF AGREEMENT :**

The successful bidder(s) will have to sign an Agreement with State Government which will include all conditions pertaining to the Study allotted to him/them.

#### 11. **TERMINATION OF AGREEMENT :**

The Agreement can be terminated by the Government if the bidder(s) fails to fulfill the terms and conditions of the Contract and Agreement and in the event of such termination due to the lapses of the bidder(s), the Government will not be responsible for any financial loss the the bidder(s).

Bidders are requested to submit their quotations which include "Expression of Interest or technical bid and Financial Offer" strictly in accordance with the Terms of Reference and not to stipulate any pre-conditions. Should it, however, become unavoidable, the right to evaluate the bids containing comments/conditions having financial implications are adding the cost arising out of such comments/conditions lies with the Government.

**AJAY TEWARI,**

Director,

Programme Implementation and Evaluation

Shillong, the 12th February, 2010.

**SHORT/DETAILED NOTICE INVITING TENDER**

**No.SE/PW/B/TB/CS/65/2009-10/1.**— Sealed tender affixing Non-refundable Court Fee Stamp of Rs.1000/- (Rupees one thousand) only to be eventually drawn in MPWD Form “F-2” are invited on behalf of his excellency the Governor of Meghalaya from the registered Class-I contractor of State PWD (Bldg.) Shillong and having experience for installation of passenger lift and valid Licence from the Electricity Licencing Board Meghalaya as per rule issued by the Government of Meghalaya undermentioned work and will be received by the undersigned upto 3 P.M. (I.D.T.) on 18th March, 2010 and will be opened on same date and hours in presence of the tenderers or their authorised agents.

The detailed tender papers and other particulars may be obtained from the Technical Branch Office of the undersigned during the office hours from 16th March, 2010 and 17th March, 2010 upto 2 P.M. on payment of Rs.500/- (Rupees five hundred) only (Non-refundable) per set. The money receipt towards the payment of cost of tender paper should be retained by the tenderers and enclosed the same with the tender at the time of submitting the detailed tender paper.

1. If such last date is declared as public holiday in the receiving office the next official working day shall be deemed as the last date for purchasing of tender paper, submission and opening of the tender.

2. Non- Tribal contractors are required to obtained permission for purchasing or tender paper from the undersigned by applying on plain paper enclosing attested copy of their Valid Trading Licence.

3. Intending tenderers are required to inspect the site of work before submitting the tender at their own cost.

4. The Contractor/Tenderers should furnish on undertaking that the work will be done by the contractor/tenderer himself.

5. The Contractor are required to produce the valid labour licence at the time of submitting the tender paper failing which the tender will be treated as cancelled.

6. Extra earnest money :- 2% (two percent) for General and 1% (one percent) for Scheduled Tribe/ Backward Classes/Scheduled Caste of the approximate value of work mentioned above.

TENDER :- Rs.71,09,450/- (Rupees seventy one lakhs nine thousand four hundred and fifty) only.

Time of Completion of work :- 12 (twelve) months from the date of issue of Final Work Order.

Name of Work :- Construction of a New and Permanent High Court Complex at Government allotted land Shillong (Construction for extension of Lift Building i/c Electrification and supplying and installation of 2 Nos. 8 Passengers Lift OTIS BRAND).

**L. PASSAH,**  
Superintending Engineer, P.W.D.  
Building Circle, Shillong.

Jowai, the 15th February, 2010.

**No.AID(J)TN/177/2009-10.**—Sealed tender affixing non-refundable Court Fee Stamp of **Rs.200** (Rupees two hundred) only, and to be eventually drawn in MPWD **F-2** form of Tender Agreement, are hereby invited by the undersigned from registered Class-I - III contractors of Meghalaya Irrigation Department for the undermentioned work, which will be received in the office up to **2:30 P.M. on 1st March, 2010**. The tender will be opened on the same date at **3:00 P.M.** in the presence of the tenderers or their authorized representatives whosoever desires. If the date of receipt of tender happens to be a holiday, the tenders will be received up to and opened on the next working day at same time.

Detailed tender document may be obtained from the office of the undersigned from **11:00 A.M.** upto **3:00 P.M.** on all working days from **16th February, 2010 - 26th February, 2010** on payment of **Rs.150/-** (Rupees one hundred fifty) only in cash (non-refundable) for each set, payable to the Cashier, Bill Branch of this office.

1. Name of Work :- Construction of fencing & main gate to the well at Rymphum complex, Jowai.
2. Approximate Value of Work :- Rs.1,96,380/- (Rupees one lakh ninety six thousand three hundred eighty) only.
3. Nature of Work :- Construction of fencing & main gate to the well at Rymphum complex, Jowai.
- 4
  - a. Time of Completion :- 1 (one) month from the date of issue of Final Work Order.
  - b. Mode of Payment :- According to progress of works and subject to availability of fund.
5. Rate :- The rate are to be quoted based of flat percentage basis ABOVE/AT PAR the M.P.W.D. Schedule of Rates for Building work for the year 2007-2008 for Meghalaya.
6. Non-Tribal contractors shall have to furnish valid Trading License from the respective Autonomous District Council without which the Tenders will be rejected out-rightly.
7. All right are reserved to reject any or all tenders by the undersigned without assigning any reason thereof.

Executive Engineer (Irrigation),  
Jaintia Hills Division, Jowai.

Shilong, the 10th February, 2010.

**No.SAN.136/2007/459.**—On their own request, the name M/S. J. Blah, Mawlai Nonglum, Shillong-8 is hereby excluded from the Approved List for supply of Carpets contained in this Department's Office Order No.SAN.136/2007/456, dated 30th July, 2009.

**F. J. MAIROM,**  
Deputy Secretary to the Government of Meghalaya,  
Secretariat Administration Department (Nazarat).

Shillong, the 11th February, 2010.

**No.SAN.52/2009/6.**—Quotation in sealed cover affixing a Court Fee Stamp of Rs.25 (Rupees twenty five) only (Non-refundable) are invited and will be received by the undersigned upto 1:00 P.M. on 15th March, 2010 in connection with the supply of the following type of Umbrellas to the Grade IV Staff of the Meghalaya (Civil) Secretariat for the year 2010 - 2011 and until fresh appointment is made, whichever is earlier. The quotation (s) will be opened on the same date from 1:15 p.m. in the presence of the quotationer (s) or without them.

<u>PARTICULAR</u>	<u>UNIT</u>
1. Gents Umbrella	- Each
2. Ladies Umbrella	- Each

The rates quoted should be inclusive of all taxes etc. payable including free delivery at the site of the indenting office.

The selection Firm (s) will have to supply the same from time to time on demand. There should be an inscription on each Umbrella in white paint identifying the office concerned.

The samples of Umbrella should be furnished along with the quotation failing which, no quotation will be considered.

The following particulars should be submitted by the Firm(s) along with their quotation, failing which no quotation will be considered.

1. An Earnest Money of Rs.1,750/- (Rupees one thousand seven hundred fifty) only should be deposited by the Non-Tribal Firm(s) and Rs.875 (Rupees eight hundred seventy five) only by the Tribal Firm (s) in the form of a Call Deposit/Term Deposit pledged in favour of the undersigned and furnished along with the quotation which will be converted into Security Deposit or refunded immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm (s) will be retained for a period of 1 (one) year or till fresh appointment is made.
2. Attested copy of an upto-date Sale Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.
3. Value Added Tax Registration Certificate/TIN No.
4. Attested copy of an upto-date Professional Tax from the Authority concerned.
5. Attested copy of an upto-date Municipal Trading License should be submitted by the Non-Tribal Firm (s) operating business in Jail Road, Police Bazar and European Ward and Where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm(s) operating business outside the scheduled areas, they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.
6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm (s)
7. Attested copy of a photograph of the quotationers (suppliers).
8. An undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.

Exemption Certificate, if any, should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The security Deposit is liable to forfeiture to the Government as may deem fit and proper in the event of the Firm(s) supplying inferior quality and making delay in supplying the Umbrellas indented for. The Supplier (s) may also be debarred from taking any Government contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with words "quotation for supply of umbrellas to the grade IV for the year 2010 - 2011"

**F. J. MAIROM,**

Deputy Secretary to the Government of Meghalaya,  
Secretariat Administration Department (Nazarat).

Shillong, the 16th February, 2010.

**SHORT TENDER NOTICE**

**No.SE(E)TB/CS/18/09-10** .— Sealed tenders duly affixed with non-refundable Court Fee Stamp of Rs.300/- (Rupees three hundred) only per set/group eventually to be drawn in P.W.D. F-2 Form are hereby invited on behalf of the Governor of Meghalaya, from Registered Class-I of Contractors with a Registration No. for the year 2009 -10 of Meghalaya P.W.D. (Roads) and Class-II of Eastern Shillong Circles, P.W.D. (Roads) for the following works and will be received in the office of the undersigned upto 2:00 P.M. on the 11th March 2010 and will be opened on the same date at 2:15 P.M. intending Contractors or their authorised agents may present at the time of opening the tenders. If, they so desired.

- (i) **Name of work** :- Reconstruction of suspension Foot Bridge Over Umiyam River at Mawphlang  
[Job No : PW/WR/2008-09/13]
- (ii) **Nature of work** :- Construction of Towel Foundation, Anchor, Block Wind Tie, Approach Road and Providing Salwood Decking.
- (iii) **Approximate Value** :- Rs.9,00,000.00 (Rupees nine lakhs) only.
- (iv) **Time of completion** :- 9 (nine months from the date of issue of Final Work Order.
1. **Payment** :- Subject to availability of fund.
  2. **Earnest Money** :- 2% (1% for Scheduled Tribe and Backward Classes).
  3. **Rate** :- To be quoted on flat percentage basis of ABOVE / AT PAR the Scheduled of Rates for Roads, Bridges and E&D Works of Eastern Shillong Circle, P.W.D. (Roads), Meghalaya for the year 2008-09.
  4. Intending contractors are advised to purchase Tender papers @ Rs.500/- (Rupees five hundred) only per set/group (Non-refundable) from the office of the undersigned during office hours upto 3:00 P.M. from 9th March, 2010 to 10th March, 2010 No tender papers will be issued after that date and hours.
  5. Cash Receipt for the cost of Tender Papers should be attached with the Tender Papers at the Time of Submission.
  6. Tenderers (Contractors) should also furnish and undertaking that the work will be executed by the Contractor/Tenderers himself/herself.

7. Forest Royalty, Value Added Tax, Sale Tax :- as applicable.
8. If the date for receipt of tenders happened to be a holiday, the Tenders will received and opened on the next working day at the same time and place.
9. The Undersigned reserved the right to reject any or all the tenders not bund to accept the lowest quoted rates without assigning any reason thereof.
10. Non-Tribal contractors shall have to furnish valid Trading License.
11. No illegal migrant laborers shall be employed for the work by the contractor.
12. Detailed Particulars may be seen in the office of the undersigned on all working days during office hours.
13. Incomplete Tender papers will be summarily rejected.
14. The Tenderer should be specialized in steel bridges, and at least complete 2 (two) Nos. of similar works and a certificate from the Exeecutive Engineer/Competent authority should be enclosed along with the Tender, showing that the works had been completed satisfactorily.

**P. KHIEWTAM,**  
Superintending Engineer, P.W.D. (Roads),  
Eastern Shillong Circle, Shillong.